



DSWD MIMAROPA Region IV-B
PURCHASE ORDER

Supplier : **MOSTACO MARKETING** P.O. No. : **2022-09-0122**
 Address : **68A Lalaine Bennet st. BF Resort Village Las Pinas City** Date : **9-Sep-22**
 TIN : **915-524-116-000** Mode of Procurement : **NP-Shopping B**

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **DSWD FO IV - MiMaRoPa, 1680 F.T Benitez Cor Malvar sts. Malate Manila** Delivery Term : **FOB Destination**
 Date of Delivery : **7 days upon received of approved PO** Payment Term : **Government Procedure**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	boxes	BALL POINT PEN, Black, 0.5mm, 50s/box - HBW	5	200.00	1,000.00
2	boxes	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip (12 pcs/box)- PREVAILED 0.5 GEL	20	180.00	3,600.00
3	boxes	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip (12 pcs/box)- PREVAILED 0.5 GEL	20	180.00	3,600.00
4	units	CALCULATOR, Compact, Electronic, LCD Display, 12 Digits, Two-Way Power Source (Solar and Cell)- CASIO	10	338.00	3,380.00
5	pieces	CORRECTION TAPE, Disposable, Gear Type, Single Line Tape, 8 meters (min), 5mm width.- PREVAILED 8m	186	19.00	3,534.00
6	pieces	SCISSORS, symmetrical, blade length: 65mm, 1 piece- BOSS/PREVAILED	18	30.00	540.00
7	boxes	INDEX TAB(FLAGLETS), self-adhesive, 5 set/box, assorted colors- SPEEDO	40	82.00	3,280.00
8	pieces	STAPLE REMOVER, plier type- JOY/HBW/UK	16	54.00	864.00
9	pieces	Sign Here sticky notes, one pack has 5 colors approx 100pcs per pack, neon translucent type sticky note signs- JOY/HBW/DELI	186	38.00	7,068.00
10	reams	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm (A4)- A+ADVANCE	300	231.00	69,300.00
11	boxes	Stand file box (magazine file box)-	22	82.00	1,804.00
12	boxes	Staple wire NO.35-BOSS/GT/WELLS	13	28.00	364.00
13	boxes	Flexi-Box, 67 liters, with wheels and lock handle side-OROCAN	70	680.00	47,600.00
14	boxes	CLIP, Backfold, 25mm, 1", 12s/box-BOSS/DIAMOND	25	19.00	475.00
15	boxes	CLIP, Backfold, 51mm, 2", 12s/box-BOSS/DIAMOND	25	64.00	1,600.00
16	boxes	FOLDER, PRESSBOARD, size: legal, 50 pieces/box, red color-PB US RED 50s	1	1,532.00	1,532.00
17	boxes	Desk file organizer, metal, 3 layers, black colored- 3LAYER METAL	20	439.00	8,780.00

Nothing Follows
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PR NO: 2022-08-0163
 Approved Budget for the Contract: (Php 159,352.00)
 Purchase of Office Supplies for KC-NCDDP Regional Program Management Team use. (4th quarter)
 Prepared by: Jayson B. Lagarde

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(Total Amount in Words) **One Hundred Fifty Eight Thousand Three Hundred Twenty One Pesos Only** **PHP 158,321.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


Very truly yours,

Signature over Printed Name of Supplier


LEONARDO C. REYNOSO, CESO III
 Signature over Printed Name of Authorized Official
Regional Director

Date

Fund Cluster : **1 02**
 Funds Available : **158,321.00**


DANILYN T. BALAN
 Signature over Printed Name of AO IV / OIC - Head, Accounting Section

ORS/BURS No. : **2022-09-0122**
 Date of the ORS/BURS : **09-15-2022**
 Amount : **158,321.00**

NOTICE OF AWARD

September 9, 2022

JOJIE R. VELINA

Proprietor

Mostaco Marketing

68A Lalaine Bennet St. BF Resort Village

Las Pinas City

Dear **Ms. Velina:**

We are pleased to inform you that the RFQ No. 2022-08-0163 for **“Purchase of Office Supplies for KC-NCDDP Regional Program Management Team use. (4th quarter).”** is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **One Hundred Fifty Eight Thousand Three Hundred Twenty One Pesos Only (Php 158, 321.00).**

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-09-0122 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


LEONARDO C. REYNOSO, CESO III
Regional Director
Head of the Procuring Entity 

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

MOSTACO MARKETING

Date : _____